

**MINUTES OF A MEETING
OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT
DISTRICT #18**

STATE OF TEXAS COUNTY OF TRAVIS

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday August 8, 2016 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place, and subjects of the meeting were posted.

The roll was called of the Board of Directors, to wit:

Marcia Hyink President
Buzz Buck Vice President
Kim Kaufman Secretary
Paul Despres Assistant Secretary
Bob Breihan Director

Directors Buck, Kaufman, Despres, and Breihan were present thus constituting a quorum.

Also present at the meeting was Chad Jameson, Scott Spidle, Callie Stafford of USW Utility Group, and Taylor Kolmodin of Municipal Accounts.

Vice President Buck called the meeting to order at 7:32 p.m.

Item No. 1, "Approve July 2016 meeting minutes." Vice President Buck made a motion to approve the minutes, Secretary Kaufman seconds the motion.

Item No. 2, "Recognition of citizens." Citizens present at the meeting were Dusty Baker of 1028 Lisa Drive to discuss water line on property. Mons Anderson of 908 Lipan Trail to discuss commercial lease agreement. Ashley Troy of 1009 Castile Road was present for open board position. Jennifer Sullivan of 2401 Saratoga Dr. was present for open board position. Sarah Gibson of 10101 Frio Cove was present for open board position. Dusty Baker wanted to speak with the board about the easement on her property, she had located a water line July 18, 2016 on the north side of her property when her septic installer was digging along channels for septic line and hit the line. They realized there was a 2" inactive water line and a 4" active water line that ran through her property. Dusty asked the board if moving the line is something that they would do and would like an answer promptly. Paul Despres, says that the line was a "boot leg", and the line may not have been legally installed. Chad Jameson let the board know that to relocate the

water line, that it would be very expensive and that any paper work Dusty has provided to the district has been sent to Tony Corbett the district's attorney, and Robert Callegari the districts Engineer. Dusty Baker wanted to know when she would receive any information on the next steps so she can complete septic installation. Dusty was informed that the district's attorney and engineer would need to put their input in before any decisions could be made. Mons Anderson was present to discuss and ask questions about a five year lease agreement with the district. Paul Despres informed Mons that the original lease he had signed was the incorrect lease, and was originally wrote for another person. Paul recommended a one year property lease, with true property value at \$550.00 a month, and would like property value to be reevaluated. Paul informed Mons that Tony Corbett the district's attorney will be sending a prevised lease for Mons to sign.

Item No. 3, "Receive Bookkeeping report." Financial Report given by Taylor Kolomodin, recommended payment of Checks 1847 -- 1884 totaling \$128,114.11 with an ending balance of \$7,360.62 Vice President Buck makes a motion to pay checks 1847 -- 1884, Assistant Secretary Despres seconds the motion with all approving.

Item No. 4, "Discuss Central Bank Lockbox fees." Taylor Kolomodin with Municipal accounts showed the board the lockbox fees that Central Bank has been charging the district, averaging \$146.00 a month. Central Bank when presenting to the board had never told the board about any lockbox fees. Central Bank's contract ended in June of 2016, Board would like to find a new bank and get away from Central Bank, Taylor is going to look into BBVA Compass and get some information to present to the board.

Item No. 5, "Discuss and take necessary action regarding Bookkeepers contract." Taylor Kolomodin presented the board with a new bookkeeper's contract, informing the district the rates would be going up. Paul makes a motion to approve and sign new contract and Kim Kaufman seconds the motion.

Item No. 6. "Discussion and potential action regarding vacant position on the Board of Directors:" Ashley Troy introduced herself to the Board of Directors and let them know she is a stay at home, attorney, and has past experience working with utility companies. Jenny Sullivan is a civil engineer for water and waste water. She has designed water pipelines and waste water plant designs. Jennifer is currently working on a water model for the City of Buda. Sarah Gibson is an Engineer for Dell environmental whose husband deals with TCEQ. Sarah also stated she has been on several boards in the past, as long as 10 years. Board went into Executive session, Buzz Buck informed the board members that he would no longer be on the board and is resigning. The board member discussed how they will now have to choose two new members to have on the board. The board was impressed with Jenny Sullivan's experience and expressed their interest as her being a good fit on the board. The board of directors liked Ashley Troy's knowledge in working with Municipal districts and her being an attorney. Kim made motion for Ashley Troy and Jennifer Sullivan to be appointed to the board Paul seconds the motion.

Item No. 7. "Discussion and possible action regarding adoption of proposed tax rate for Tax year 2016." Board reviewed new tax rate for 2016, Paul Despres made a motion to adopt the rates and Kim Kauffman second the motion.

Item No. 8. "Discussion regarding district newsletter or other communications to residents." -Item Tabled

Item No. 9. "Discuss status of water quality violations and related corrective action." Chad Jameson let the board know that the only thing Travis County 18 is in violation for is Trihalomethanes, and with the new filtration system and the ground storage tank cleanings, it should take care of any issues we have and will be clear from all violations within the next month.

Item No.10. "Discussion and possible action regarding first amendment to commercial lease with Mons Anderson. -Discussed in Item number 2.

Item No. 11. "Discuss district rates." -Tabled

Item No. 12. "Discussion and possible action regarding proposals from professional rate consultants to undertake cost of service and rate study." - Tabled

Item No.13. "Discussion and action regarding petition for annexation for lot 5, Block A, Aqua Monte, a subdivision in Travis County, Texas, according to the map or plat of record in book 23, page 28, plat records of Travis County, Texas. Board discussed Doug Verret and the out of district rates, the board does not agree on paying for City of Austin fees, Would like to wait and talk to someone about the rates before making further decisions.

Item No. 14. "Receive Attorney's report"- Not available

Item No. 15. "Receive Engineer's report"- Not available

Item No. 16." Receive manager's report" - Chad provided Quotes for grounds clean ups around the district for tree removal for \$4,950.00 for all district lift stations, pump stations, and plant. Paul made motion for approval and Kim Kauffman seconds it.

Item No.17. Adjourn

X

Secretary, Travis County WCID No. 18