

**MINUTES OF A MEETING
OF THE BOARD OF DIRECTORS
OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT
DISTRICT #18**

STATE OF TEXAS COUNTY OF TRAVIS

A meeting of the Board of Directors of Travis County Water Control and Improvement District #18, open to the public, was held on Monday June 19, 2017 at the District office, 1502 San Juan Drive, Austin, Texas. Notice of the time, place, and subjects of the meeting were posted.

The roll was called of the Board of Directors, to wit:

Paul Despres President
Kim Kaufman Vice President
Jennifer Sullivan Secretary
Ashley Troy Assistant Secretary
Bob Breihan Director

Item No. 1, Establish Quorum

Directors Despres, Kaufman, Breihan Sullivan, and Troy were present thus constituting a quorum. Director Kaufman called the meeting to order at 7:33 p.m

Item No. 2, "Discussion and possible action relating to approval of contract with Crossroads Utility Services, L.L.C. for district operation and management services"

Mike with Crossroads Utility services introduced himself to the board letting them know he will be the district manager but he is not an operator. Mike will attend all board meetings and will help with the district budget if the district needs. The board discussed their wants and needs for proper management and good water quality in the district. Reading through the contract with Crossroads Utility services the board found typos and the address for the district office was incorrect. The board requested the errors be fixed so the contract could be signed off at the July 2017 board meeting.

Item No. 3, "Discussion and possible action regarding transition procedures for transfer of contract operation and management services from USW Utility Group to Crossroads Utility Services, L.L.C."

The board requested all emails regarding any information with Travis County WCID#18 be put on thumb drive and given to Crossroads Utility services. All operating manuals for the water plant is down is inside the plant office. AVR billing system will help transfer customer

accounts and Crossroads will start operations August 1, 2017 to start learning how to run the water plant.

Item No. 4 "Approve correspondence to district customers relating to change in contractor for district operation and management services"

Director Troy brought a letter in informing customers about a change in contracting.

Motion:

Director Sullivan makes a motion to approve correspondence to district customer letter, Kaufman seconds the motion, approved.

Voting Aye: Despres, Troy, Sullivan, Breihan and Kaufman

Voting Nay: None

Absent: None

Item No. 5 "Approve correspondence to out-of-district customers regarding option for annexation to secure in-district water rates"

Motion:

Director Breihan makes a motion to approve correspondence to out-of-district customer letter, Kaufman seconds the motion, approved.

Voting Aye: Despres, Troy, Sullivan, Breihan and Kaufman

Voting Nay: None

Absent: None

Item No. 6 "Adjourn"

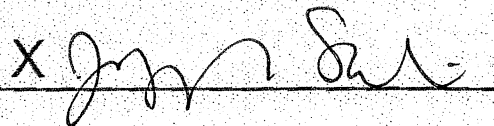
Motion:

Director Troy makes a motion to adjourn at 9.19 p.m. Sullivan seconds the motion, approved.

Voting Aye: Despres, Troy, Sullivan, Breihan and Kaufman

Voting Nay: None

Absent: None

X 

Secretary, Travis County WCID No. 18