

**AUGUST 13, 2018 MINUTES
MEETING OF THE BOARD OF DIRECTORS OF
TRAVIS COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 18**

A regular meeting of the Board of Directors of Travis County Water Control and Improvement District No. 18 was held on the 13th day of August 2018, beginning at 7:30 p.m. at the District's administrative office located at 1502 San Juan Drive, Austin, Texas. Notices of the time, place and the subject of the meeting, and the actions to be taken at the meeting, were posted at the places and for the time required by the laws of the State of Texas.

Agenda Item 1: Call to order

The meeting was called to order at 7:31 p.m. with the following directors present: President Paul Despres, Vice-President Ashley Troy, Secretary Jennifer Sullivan and Assistant Secretary/Treasurer Brian Burns. Also present were Anthony Corbett (District legal counsel); Taylor Kolmodin (District Bookkeeper); Robby Callegari and Lauren Barzilla of CMA Engineering (District Engineer); and Mike Morin of Crossroads Utility Services, LLC (District operator). David Ochsner was also present.

Agenda Item 1: Public Comment

None.

Agenda Item 2: Approval of June 11, 2018 Meeting Minutes

Director Despres moved that the Board approve the June 11, 2018 meeting minutes subject to correction of the officer positions. Director Sullivan seconded the motion, which carried unanimously (4-0).

Agenda Item 3: Qualification of David Ochsner as Director

After confirmation that Mr. Ochsner previously executed all required paperwork and completed the Oath of Office, Director Sullivan moved that the Board approve the Oath of Office, Statement of Officer and Director Bond for David Ochsner, and find that Mr. Ochsner has qualified to assume the duties of director. Director Troy seconded the motion, which carried unanimously (4-0). Director Ochsner then commenced serving as a director.

Agenda Item 4: Bookkeeper Report

Taylor Kolmodin presented the monthly Bookkeepers Report. After discussion, Director Despres moved that the Board approve the Bookkeepers Report and payment of bills and invoices (Check Nos. 2681 through 2773) as presented in the Bookkeeper Report and Supplemental Bookkeeper Report included in the Report. Director Burns seconded the motion, which carried unanimously (5-0). A copy of the Bookkeepers Report is attached to these meeting minutes.

Agenda Item 5: Budget and Tax Matters

Ms. Kolmodin presented a preliminary draft 2019 Fiscal Year Budget to the Board for discussion and feedback. The Board provided feedback but took no action. Ms. Kolmodin also reported that based on certified appraised values, the rollback tax rate would be \$0.0851 per \$100 assessed valuation. The Board discussed the proposed tax rate in detail. After discussion, Director Despres moved that the Board approve a proposed tax rate of \$0.0851 per \$100 assessed valuation for the 2018 Tax Year. Director Burns seconded the motion, which carried unanimously (5-0).

Agenda Item 7(a): WaterCAD Modeling

Lauren Barzilla of CMA Engineering provided a report to the Board regarding the WaterCAD model and report prepared by her firm. The Board asked questions but took no action regarding the report. The Board concurred that individual directors may forward questions to the Engineer for subsequent review and discussion.

Agenda Item 6: Operation and Services Matters

Mike Morin presented his monthly operations and services report. He noted that a significant amount of algae was identified on the water plant filters and recommended cleaning the filters. Director Despres moved that the Board authorize the operator to retain a contractor for the cleaning. Director Troy seconded the motion, which carried unanimously.

Mr. Morin also noted that the electricity load (voltage) from the City of Austin was causing the pumps to trip off at the intake structure. He noted that discussions with the City of Austin regarding the matter, and the possible extension of 3-phase power to the site, were ongoing.

Mr. Morin requested that the Board approve the write-off of a delinquent customer account and to authorize him to send the debt to collections. Director Despres moved to approve the write-off as identified in the Board packet and to send the debt to collections. His motion was seconded by Director Sullivan, and carried unanimously (5-0).

Agenda Item 7: Engineer's Status Report Regarding Pending Engineering Projects

Robby Callegari provided a status report regarding pending engineering projects. He noted that the District could purchase impervious cover rights at a cost of \$6,000 to allow construction of an additional chemical storage area at the water treatment plant area. The Board directed the Engineer to proceed with negotiations for purchase of the impervious cover rights.

Mr. Callegari also reported that bids had been received for the sludge tank wall improvements. He recommended that the Board award the contract to TTE, LLC at a contract price of \$33,550. After discussion, Director Sullivan moved that the Board approve the award of the contract in accordance with the Engineer's recommendation. Director Despres seconded the motion, which carried unanimously.

Agenda Item 8: Release of Easement

Upon confirmation from Mr. Morin and Mr. Callegari that the District would not require the easement for water service, Director Despres moved that the Board release its easement rights in response to Mr. Thevenet's request. Director Ochsner seconded the motion, which carried unanimously.

Agenda Item 9: Letter Agreement with Jeffrey Dochen

Mr. Morin provided a status report to the Board regarding this matter. The Board directed Mr. Morin to propose that the District would furnish two fire hydrants at no cost at the time of installation of the internal transmission lines rather than on the existing waterline, which has marginal capacity for such hydrants.

Agenda Item 10: Revisions to Rules Governing Water Service

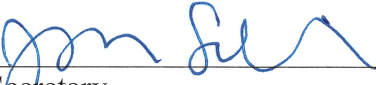
After a brief discussion, the Board tabled consideration of the rules.

Agenda Item 11: District Website and Communication Matters

There was no discussion regarding this matter.

Agenda Item 12: Adjournment

At 9:37 p.m., Director Troy moved to adjourn the meeting. The motion was seconded by Director Sullivan and passed unanimously. The meeting adjourned at 9:37 p.m.


Secretary

Date: 9/10/18