

**TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 18
MEETING**

TO: THE BOARD OF DIRECTORS OF TRAVIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 18, TRAVIS COUNTY, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE GOVERNING BODY OF THE ABOVE NAMED POLITICAL SUBDIVISION WILL BE HELD ON THE 13TH DAY OF DECEMBER, 2021 AT 7:30 P.M. IN THE BOARD ROOM LOCATED AT 1502 SAN JUAN DRIVE, AUSTIN TEXAS 78733, AT WHICH TIME THE FOLLOWING SUBJECTS WILL BE DISCUSSED:

1. Public Comment.

Public comment will be accepted only during this portion of the meeting or as otherwise allowed by the presiding officer. Citizens wishing to address the Board should do so during Citizens Communication. Individual speakers may be limited to five minutes of comment. Time is not transferable between speakers and may not be aggregated.

2. Consider and take action regarding the minutes from the November 8, 2021 meeting of the Board of Directors of the District.

3. Consider and take action regarding Bookkeepers Report and Payment of Bills and Invoices.

4. Consider and take action regarding Operation and Service Matters:

- a. Receive Manager's Report Regarding Water Service Operations;
- b. Authorize Write-Off of Delinquent Customers Accounts and/or Referral of Delinquent Sums to Collections Contractor;
- c. Consider, take action, and approve Water System Repairs, Maintenance, and Improvement Projects;
- d. Discussion and possible action regarding Water Quality Testing and Compliance Matters;
- e. Discussion and possible action regarding control of zebra mussels at District raw water intake facilities; and
- f. Regulatory compliance matters.

5. Discussion and possible action regarding status of Community Garden operations.

6. Discussion and possible action relating to installation of gutters on District administrative office for collection of rainwater and possible irrigation of Community Garden lands.

7. Discussion and possible action relating to approval of merchant, credit card processing, and service provider agreements for processing payment by District customers.

8. Discussion and possible action regarding update of District boundary description and boundary map to incorporate annexed lands.
9. Discussion and possible action relating to retaining a consultant to review the District's costs of service and to develop recommendations for retail water rates and fees.
10. Discussion and possible action relating to inspection of District Facilities and Properties:
 - a. Fire safety inspection of District facilities.
 - b. American with Disabilities Act and OSHA inspections of District facilities.
11. Consider and take action regarding Engineering and Construction Matters:
 - a. Receive Engineer's Report Regarding pending engineering and construction projects:
 - i. Digitization of As-Built Water System Plans;
 - ii. Capital Improvement Plan;
 - iii. Emergency Water Supply Interconnect with West Travis County Public Utility Agency;
 - iv. Upgrade in electric service at raw water intake facility;
 - v. Water Treatment Plant Site Chemical Storage Area Improvement Project;
 - vi. Waterline Replacement Project; and
 - vii. Water System Risk and Resilience Assessment Project.
 - b. Consider and take action regarding approval of assignment of engineering services contracts by CMA Engineering, Inc. to Burgess & Niple.
 - c. Consider and take action regarding approval of Contract Awards, Change Orders, Pay Applications and Final Acceptance for District Construction Projects.
 - d. Consider and take action relating to approval of Capital Improvement Plan.
 - e. Consider and take action relating to approval of GIS mapping services for District water system improvements.
12. Consideration and possible action relating to District Website and Communication Matters.
 - a. Newsletters and other communications with residents;
 - b. Posting of information on District Website; and
 - c. Other matters related thereto.
13. Summary of Action Items
14. Adjourn

Anthony S. Corbett

Attorney for the District

The Board of Directors may go into Executive Session if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters. No final action, decision or vote will be taken on any subject or matter in Executive Session.

The District is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call 512-263-2707 for further information.